

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution	SREE SEVUGAN ANNAMALAI COLLEGE
1.2 Address Line 1	DEVAKOTTAI
Address Line 2	DEVAKOTTAI EXTENSION
City/Town	DEVAKOTTAI
State	TAMIL NADU
Pin Code	630 303
Institution e-mail address	dvkssac@yahoo.co.in
Contact Nos.	04561-272251, 279208
Name of the Head of the Institution:	Dr.S.Chinthamani Vasthirani
Tel. No. with STD Code:	04561-279066
Mobile:	9629141441

Name of the IQAC Co-ordinator:

A.S.Arulsamy

Mobile:

9488006463

IQAC e-mail address:

dvkssaciqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) TNCOGN16458

1.4 Website address:

www.sreesevuganannamalaicollege.org.in

Web-link of the AQAR:

www.sreesevuganannamalaicollege.org.in/AQAR201819.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.60	2014	2014 to 2019
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

03.10.2011

1.7 AQAR for the year (for example 2010-11)

2018 - 2019

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2013-14 (20/04/2018)
- ii. AQAR 2014 -15 (17/09/2018)
- iii. AQAR 2015- 16 (10/10/2018)

iv. AQAR 2016-17

(08/02/2019)

v. AQAR 2017-18

(06/05/2019)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

. --

1.11 Name of the Affiliating University (for the Colleges)

Alagappa University, Karaikudi

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

**Nil**

Autonomy by State/Central Govt. / University

**Nil**

University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	✓	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other ( <i>Specify</i> )	NA
UGC-COP Programmes	NA		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	11		
2.2 No. of Administrative/Technical staff	5		
2.3 No. of students	2		
2.4 No. of Management representatives	3		
2.5 No. of Alumni	3		
2.6 No. of any other stakeholder and community representatives	2		
2.7 No. of Employers/ Industrialists	2		
2.8 No. of other External Experts	---		
2.9 Total No. of members	25 (*3 Dual Positions)		
2.10 No. of IQAC meetings held	6		
2.11 No. of meetings with various stakeholders:	No.	4	Faculty 4
Non-Teaching Staff	1	Students	1
Alumni	1	Others	---
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/>

If yes, mention the amount

Nil

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. Nil International Nil National Nil State Nil Institution Level Nil

### 2.14 Significant Activities and contributions made by IQAC

Quarterly Meetings held  
Discussing various issues related to quality on the campus  
Demanding more class rooms.

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
A Stadium on the Playground	The Alumni of B.Com. 1976-79 Batch Built and Dedicated to the College.
An Athletics Track and Gallery for the students demanded	With the Contribution of the Alumni both were accomplished and dedicated to the students.
More class rooms demanded	Under Consideration of the Management
Renovation of the Existing Seminar Hall demanded	Beautifully renovated and dedicated to the Students

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

- Academic Audit conducted
- Students Feedback Received
- Metal Road inside the College approved

## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	3	--
PG	--	1	4	--
UG	8	--	2	--
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>				

  

Interdisciplinary				
Innovative				

✓

#### 1.2 (i) Flexibility of the Curriculum: CBCS/~~Core~~/Elective option / Open options

#### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	--
Annual	--

#### 1.3 Feedback from stakeholders\*

Alumni  Parents  Employers  Students

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

#### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

New Syllabus for UG & PG Courses from 2017 – 2020.

#### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	44	39	4	0	01

2.2 No. of permanent faculty with Ph.D. 26

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	4	0	0	0	0	0	0	0	4	-

2.4 No. of Guest and Visiting faculty and Temporary faculty   30

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	13	1
Presented papers	17	13	3
Resource Persons	4	3	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Exposure to students/scholars and faculty members through seminars / workshops / lectures / Demos
- Departmental initiatives of sorts like weekly research colloquiums, web-sourced learning, etc.
- ICT Enabled Teaching-cum-Learning by students/scholars and faculty members

2.7 Total No. of actual teaching days 180  
during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 6

2.10 Average percentage of attendance of students 81

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	267	7 (3%)	74(27%)	86(32%)	7(3%)	174(65%)
PG	50	4(8%)	42(84%)	4(8%)	--	50(100%)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through Students' Feedback

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	10
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	1
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	18		
Technical Staff				



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1.Orienting and motivating members of the staff for applying for projects with external funding agencies of all types.
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#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	1
Outlay in Rs. Lakhs	--	--	--	--

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	15	18	
Non-Peer Review Journals	4	5	--
e-Journals	--	--	--
Conference proceedings	3	3	--

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	2018-19	Tamilnadu Council for Science and Technology	1,00,000	1,00,000
Total	--	--	--	1,00,000

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	...Nil...
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
...Nil...						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

4
11

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	--	SRF	--	Project Fellows	--	Any other	01
-----	----	-----	----	-----------------	----	-----------	----

3.21 No. of students Participated in NSS events:

University level	--	State level	--
National level	--	International level	--

3.22 No. of students participated in NCC events:

University level	65	State level	--
National level	--	International level	--

3.23 No. of Awards won in NSS: **NIL**

University level	--	State level	--
National level	--	International level	--

3.24 No. of Awards won in NCC:

University level	22	State level	02
National level	--	International level	--

3.25 No. of Extension activities organized

University forum	--	College forum	4		
NCC	2	NSS	8	Any other	--

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A state level Job Mela was conducted Offiveon July 7<sup>th</sup>, 2018 on our Campus in Collaboaration of the District Employment. 613 job-seekers got employed .
- On August 31<sup>st</sup>, 2018 under the guidance of Ministry of Human Resources Development one day Camp was conducted on “Clean India” (Swachch Bharat) programme.
- On Dec’ 26<sup>th</sup> 2018 “Kanal” Eye Hospital, Kovaloor conducted an eye check-up camp in our College and the public in large number benefitted.
- To extend a helping hand to our brother and sisters of the Gaja Cyclone hit eastern part of Tamilnadu, the Principal, the Staff and Students collected Rs.50,000/- and the Management Contributed Rs.25,000/- and the total donation of Rs.75,000/- was sent to Chief Minister’s Public Relief Fund.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	50 Acres	--	--	50 Acres
Class rooms	30	--	--	30
Laboratories	6	--		6
Seminar Halls	2	--	--	2
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

#### 4.2 Computerization of administration and library

GPF Accounting, Pay Bill, CPS Accounting, WIFI (Partial), All Notifications
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#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24295		211 (205 were donated)	2100.00	24506	-
Reference Books						

e-Books						
Journals	25				25	
e-Journals						
Digital Database						
CD & Video	16				16	
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	35	02	01	01	Nil	Nil	Nil	Nil
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	35	02	01	01	Nil	Nil	Nil	Nil

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

During 15-10-2018 to 21-10-2018, a one-week special Tally and MS Office courses was conducted to our students in our College in collaboration with "The Institute of Advanced Computing". 80 students benefitted. The programme was sponsored by our Alumni.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	8,51,562.00
iii) Equipments	42,839.00
iv) Others	Nil
<b>Total :</b>	<b>8,94,401.00</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Remedial and Bridge Coaching
- Communication exercises
- Placement training and guidance

#### 5.2 Efforts made by the institution for tracking the progression

- Scholarship
- Communal Reservation and Gender Equality
- Campus Tranquillity
- Student Feedback

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
948	99	11	1058

#### (b) No. of students outside the state

Nil

#### (c) No. of international students

Nil

Men	No	%	Women	No	%
	402	38		656	62

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
18	329	Nil	749	Nil	1096	17	271	Nil	770	Nil	1058

Demand ratio 1:2      Dropout % Less than 1%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- i. Department level initiatives like development of Competitive Exam skills.
- ii. Interaction with successful candidates like Revenue Inspector, VAO.
- iii. Special Coaching for UGC-NET/SET, TNPSC Exams.
- iv. Career Guidance and Counselling.

No. of students beneficiaries

850

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

5.6 Details of student counselling and career guidance

- |   |
|---|
| <ul style="list-style-type: none"> <li>i. Orientation Programme for Freshers</li> <li>ii. Bridge Course and Remedial coaching for the needy students</li> <li>iii. Department level guidance in career opportunities</li> </ul> |
|---|

No. of students benefitted

940

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
65	122 (800 public during the job fair)	3	Nil

5.8 Details of gender sensitization programmes

- |   |
|---|
| <ul style="list-style-type: none"> <li>i. Counselling given to Women students to sensitize them with regard to gender biases.</li> <li>ii. Special Conferences arranged with experts in law and women organizations.</li> </ul> |
|---|

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

#### 5.10. Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	338	10,72,444
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: A Sports Stadium and Galleries for development of Sports were dedicated during the year.  
Seminar Hall Renovated.

### Criterion – VI

#### 6. Governance, Leadership and Management

##### 6.1 State the Vision and Mission of the institution

**Vision** – Learning Is For Excellence – **LIFE**  
**Mission** – Providing the Rural Youth the Obeissance with Value-based Instruction and Discipline through Education - **PROVIDE**

##### 6.2 Does the Institution has a Management Information System

1. Yes. Partly. General Administration is quasi-computerized.
2. Admission and attendance are semi-computerized.
3. Website is informative with more links and updated scrolls.

##### 6.3 Quality improvement strategies adopted by the institution for each of the following:

###### 6.3.1 Curriculum Development

Done by the University (Alagappa University, Karaikudi)



### 6.3.2 Teaching and Learning

1. Hands-on experience, self-learning, peer-learning, and e-learning are encouraged in addition to traditional lecture method.
2. Continuous Internal Assessment and Systematic Learning with multi-media thrust.

### 6.3.3 Examination and Evaluation

1. Term-end and Final exams are conducted by the University.
2. Continuous Internal Assessment conducted by the college.

### 6.3.4 Research and Development

1. Project Culture Thrust implemented to Final Year Post-Graduate students.
2. Teaching faculty without Ph.D. are encouraged to take up Research programmes.
3. All the teaching staff, with or without Ph.D. motivated to apply for financial aids to pursue research projects to be socially productive.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- More library books and journals added every year
- Enhancement of ICT in all the Departments emphasized.

### 6.3.6 Human Resource Management

- Orientation/Refresher courses
- Career advancement scheme
- Inland and overseas participation in conferences and seminars.

### 6.3.7 Faculty and Staff recruitment

Done by the Management as per need under norms and procedures Prescribed by the Government.

### 6.3.8 Industry Interaction / Collaboration

WBC (Department of Computer Science)

YUVA (For All Students)

6.3.9 Admission of Students

Based on merit and the Reservation Policy of the Government  
Transparency and early completion of admission effected.

6.4 Welfare schemes for

Teaching	Group Insurance, Health Club, Festival Advance, Gym, Canteen, Co-operative Thrift and Loan facility, etc.
Non teaching	Group Insurance, Health Club, Festival Advance, Gym, Canteen, Co-operative Thrift and Loan facility, etc
Students	Scholarship, Fee Concession, Gym, Canteen, Ladies Rest Room, Fee concession and Add-on Courses through IGNOU.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Experts	Yes	Senior Faculty and IQAC
Administrative	Yes	JDCE, Madurai	Yes	Government Audit Bodies

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes                      Yes     No

For PG Programmes                      Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Made by the University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Leadership development given

6.11 Activities and support from the Alumni Association

- Online alumni registration and interaction
- Prizes for College Sports Day sponsored

#### 6.12 Activities and support from the Parent – Teacher Association

- Annual meets held
- Teaching staff appointed under PTA fund as per need.

#### 6.13 Development programmes for support staff

- ICT training given
- Career benefits given when qualification and skills are met with

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Many saplings planted
- Medicinal plants nurtured
- Reduction of plastics use strived for

### Criterion – VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Two day Freshers Orientation given to the students on Motivation, Self-analysis, and career opportunities.
- Use of multi media in all spheres of learning in all the Departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- General hygiene of Staff, students and the environment improved.
- Staff vacancies filled.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Extension activities/community outreach programme planned and executed.
- Soft Skill Development

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Green cover expansion in the campus initiated
- Students encouraged to plant saplings in their surroundings

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. **Plans of institution for next year**

- Preparation for and Getting NAAC Accreditation with 3+GPA.
- Improvement of Quality on all fronts, Teaching, Learning and Administration and infrastructure (more Classrooms)
- Campus wi-fi coverage.

Name A.S.ARULSAMY



\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

Name DR.S.CHINTHAMANI VASTHI RANI



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*Signature of the Chairperson, IQAC*

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